



SOFIA DI FRANCO

CURRICULUM VITAE

INFO



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EDUCATION

CATHOLIC UNIVERSITY OF THE SACRED HEART, MILAN

MSc in Public Policy (LM-63)

Curriculum Welfare management and Sustainable development
2019 - 2022

CA' FOSCARI UNIVERSITY, VENICE

Bachelor's Degree in Languages, civilization and science of language (L-11)

Curriculum International Politics
2015 - 2019

- Erasmus+ exchange semester program (2018), at University of Southern Denmark, Odense, (Denmark)

SKILLS

Fluent in English

Management Skills

Communication Skills

Problem Solver

Office Suite

ABOUT ME

My name is Sofia, I was born in Rimini, but I have been living in Milan since 2018. I'm focused on results and very attentive to details. I gladly work in multicultural and dynamic contexts thanks to my previous international experiences - an exchange year in the United States and an Erasmus semester in Denmark. My multidisciplinary skills (languages, communication and data analysis) make me a valuable resource in a team. I want to be part of an environmentally-friendly world, this is why working in the environmental sector is the best thing I could do to fight climate change. Outside the office, I live with my boyfriend and a cat. My interests include travelling, reading, cooking, eating out, and going to the gym.

EXPERIENCE

JUNIOR ADMINISTRATIVE ASSISTANT

Euro-Mediterranean Center on Climate Change Foundation (CMCC), Milan

July 2022 - Present

Responsible for support administrative and project management activities related to research projects (funded by European Commission and other International Institutions).

Communication and outreach activities.

INTERNATIONAL MARKET INTERN

LeasePlan Italia Spa, Milan

Feb - June 2022

INTERNATIONAL TRADE INTERN

U.S. Consulate General Milan

Sept - Dec 2021

UNIVERSAL CIVIL SERVICE

Municipality of Milan

Dec 2018 - Dec 2019

I worked on the promotion and development of the platform "WeMi": the digital (wemi.milano.it) and physical (WeMi Spaces) system of services of the Municipality of Milan that innovates local care policies, creating a more inclusive local care environment.